Preparing to Use the Hay Library Databases

Taking the time to review these tips will ensure more seamless access to WWCC Library databases.

- Log into My Western
- Click the “Library” icon
- Click the “Databases” icon
- Use the A-Z directory or search databases by subject

Seeing a Blank Screen?

Do you use Internet Explorer? Allow your cookies to avoid seeing an error message:
1. Click the icon
2. Select “Internet Options”
3. Click “Privacy”
4. Click “Advanced”
5. Check “Allow automatic cookie handling”

Getting an Error Message?

Are you seeing a whole lot of nothing? Click the shield in the address bar and “load unsafe script”.

Still Having Trouble?

If your preferred database is giving you trouble, switch to another internet browser and see if your troubles disappear. Safari is notorious for being particularly troublesome; we recommend Chrome or Firefox.

Nothing happening when you click?

Shift

Hold the Shift key while you click and the link opens every time!

When You've Tried Everything

The library subscribes to over 200 databases. If the one you click on doesn't open, please contact your librarian and let them know you're having trouble. While librarians work to resolve the issue, you are advised to search an alternative database.

Call IT

307-382-1676

You Have Many Options

If you are having trouble accessing the library databases you can always call your librarian, 307-382-7102. We will likely walk you through the steps above and you may ultimately need to contact IT but we are certainly happy to help. You should always call your librarian if you need assistance with your RESEARCH! You may also email your research librarians at, librarian@westernwyoming.edu, or jharwood@westernwyoming.edu